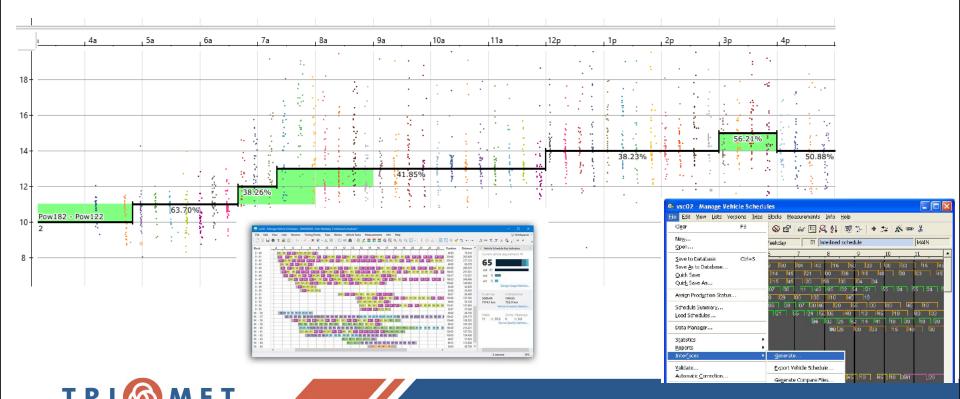# Scheduling software allows sophisticated analysis and production of schedule data for many uses

Other parts of scheduling and workforce management are manual and need updating

- Many paper and pen processes

- Many channels for communication that can introduce errors

- Legacy software not flexible enough to meet today's needs

- Impacts Operator experience

Operator sign ups

- 4 service sign-ups per year, 12 unique additional sign-ups (Holidays, vacations, etc), plus any additional for capital projects and other needs

- 20 total planned in 2024

- All based on seniority with a short window for each Operator to choose

- Manual process involving
  - Phone calls
  - Emails
  - Paper notes

Service	Service Date(s)	Bus Signup Starts	Rail Signup Starts
Operator Signup Schedule 2024 *subject to change*			
Martin Luther King Jr Day 2024 (Monday)	1/15/24	12/18/23	12/21/23
Winter B/RLE7 - Rail	1/14/24-2/24/24 *(RLE7 goes thru 2/25/24 in Spring)*	3 2-week signups 12/29 signup for 1/14-1/27 1/12 signup for 1/28-2/10 2/2 signup for 2/11-2/25	12/4/23
Spring 2024 (14 weeks)	2/25/24 - 6/1/24	1/21/24	1/16/24
RLE #3B *Replacement Service*	3/10/24 - 3/16/24	2/26/2024	2/12/24
Stark/Burnside *Replacement Service*	4/7/24 - 4/13/24		
Vacation 2024/2025 (52 weeks)	3/31/24 - 3/29/25	1/4/24	1/2/24
Memorial Day 2024 (Monday)	5/27/24	4/15/24	4/18/24
Starlight Parade - Rail	6/1/24	tbd	tbd
Summer 2024 (12 weeks)	6/2/24 - 8/24/24	4/21/24	5/6/24
Juneteenth 2024 (Wednesday)	6/19/24	5/20/24	5/23/24
Independence Day 2024 (Thursday)	7/4/24		
Fall 2024 (14 weeks)	8/25/24 - 11/30/24	7/7/24	7/22/24
Labor Day 2024 (Monday)	9/2/24	8/5/24	8/8/24
Thanksgiving 2024 (Thursday)	11/28/24	10/14/24	10/17/24
Day After Thanksgiving 2024 (Friday)	11/29/24		
Winter 2024 (13 weeks)	12/1/24 - 3/1/25	10/20/24	11/4/24
Christmas Day 2024 (Wednesday)	12/25/24	11/18/24	11/25/24
New Year's Eve - Rail *Replacement Service* (Tuesday)	12/31/24		
New Year's Day 2025 (Wednesday)	1/1/25		
Martin Luther King Jr Day 2025 (Monday)	1/20/25	12/16/24	12/19/24
Vacation 2025/2026 (52 weeks) *(holdback period 12/2-12/26)*	3/30/25 - 3/28/26	tbd	tbd

Note for Operators: When a holiday falls on Saturday, it will be observed Saturday with a holiday schedule. When a holiday falls on a Sunday, it will be observed the following Monday with a holiday schedule.

Updated 12/21/23 wg

TRIMET
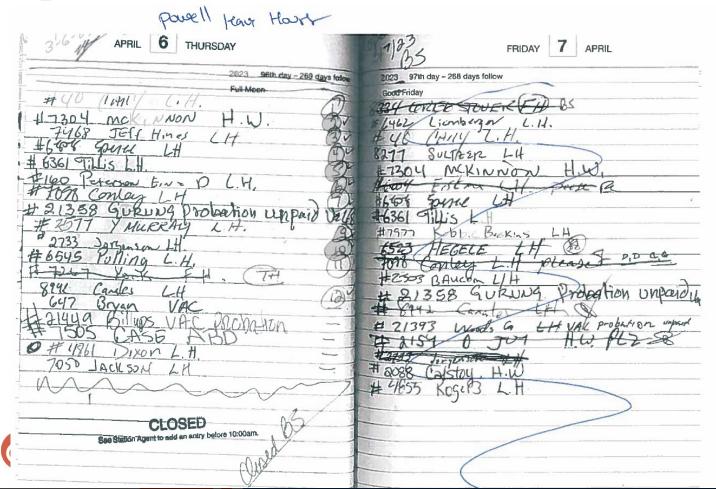
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AM/PM Extraboard

- Pen and paper

- Legacy system can't handle time-of-day distinction and still meet seniority and other contractual obligations

- Extraboard Operators, who are often new to TriMet, have little or no certainty of work schedule from day-to-day

4/05/23 12:14 pm — TriMet TransHR Extraboard to Post

POWELL Extra Operators for 4/6/2023 Thursday (59 Operators Availab...

Badge	Operator	Day Off	Off	Rpt	Assignment
4884	Joa	FrSa			
2293	Pruitt	SuSa			
5846	Beasley	SuMo			
6673	Thompson	ThFr	RDO		RDO*
7038	Wilhelm	SuSa			
7050	Jackson	SuSa			
7300	Elkins	ThFr	RDO		RDO*
7403	Mehmedovic	ThFr	RDO		RDO*
4935	Smith Iii	SuMo			
7513	M				
7649	K				
7655	V				
6997	A				

4/05/23 12:15 pm — TriMet TransHR Extraboard — Page 1 of 1

POWELL Division Available Full Runs for 4/6/2023 Thursday (= 21 Runs)

Run	Badge	Name	Train1	Train2	On	Off	Pay Hrs	Start Place	End Place
10	40	Cary	8739		5:01a	1:11p	8:10	PowGar	PowGar
31	6361	Tillis	7134		4:41a	1:51p	9:10	PowGar	52ndFrkN
43	6213	Alexander	942		4:42a	2:20p	9:38	PowGar	Powl&99E
71		OPEN	7242		5:06a	3:17p	10:11	PowGar	ClacTCLO
102	7468	Hines	1534		10:36a	7:32p	8:56	PowGar	PowGar
105	5884	Mcknight	3035		12:11p	8:36p	8:25	ClacTCLO	PowGar
107		OPEN	258		12:25p	8:44p	8:19	PowGar	PowGar
115	8777	Thomas	7137		1:16p	10:10p	8:54	52ndFrkS	PowGar
121	7624	Rogers	2234		1:29p	10:34p	9:05	PowGar	PowGar
129	6569	Davidson	7934		2:38p	10:57p	8:19	ClacTCLO	PowGar
133	8876	Witt	7335		2:02p	11:33p	9:31	122&PowN	PowGar
139		OPEN	940		1:50p	11:55p	10:05	Powl&99E	PowGar
142		OPEN	264		2:30p	12:04a	9:34	PowGar	PowGar

TRIMET

Manual processes for schedule needs

TRIO

New functions as part of this project for Operator experience, retention, and recruitment

- Web-based interactive sign ups

- AM/PM Extraboard for more regular schedule

- Vacation and other needs

- Trade shifts

Also, modules are flexible and powerful enough for other future initiatives and to analyze and compare scenarios